

**BOARD OF TRUSTEES MEETING MINUTES
ADDISON FIRE PROTECTION DISTRICT #1
10 S. Addison Rd, Addison, IL 60101
June 1, 2022**

CALL TO ORDER:

Trustee Baxa called to order the Addison Fire Protection District Board of Trustee's meeting at 9:00 am.

One member of the public attended this meeting either in person, via phone or via video conference. Furthermore, no meeting questions were received prior to or during the meeting.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was presented for this meeting.

ROLL CALL:

Present were: Trustee Baxa-Secretary in-room, Trustee LaRocca-Treasurer via video conference, Chief Walker in-room, Deputy Chief Kramer in-room, Attorney Wargo in-room and recording secretary Laurie Warfield in-room.

ANNOUNCEMENTS & RECOGNITIONS:

- A. Received the GFOA Distinguished Budget Presentation Award for FY 21-22.
- B. Other Announcements & Recognitions
None

APPROVAL OF MINUTES:

- A. The minutes of the Board of Trustee's meeting held on May 4th, 2022 were presented.

“Motion made by Trustee LaRocca to approve the Meeting Minutes May 4th, 2022, seconded by Trustee Baxa .”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

TREASURERS REPORT AND ACCOUNTS PAYABLE:

- A. Trustee LaRocca presented the treasurers report for April 2022.

“Motion made by Trustee Baxa to approve the Treasures Report, Payroll and Accounts Payable for April 2022, in the amount of \$638581.81, seconded by Trustee LaRocca”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- B. Travel Expense Approval(s) (if any):
None
- C. Accountant Howard presented the Financial Analysis
None

- D. Other Items from the Treasurer
None

CORRESPONDENCE:

Correspondences were read by Trustee Baxa.

PUBLIC COMMENTS/QUESTIONS:

The meeting was open to the public with proper distancing concerns. No comments or questions were received via email.

ANNOUNCEMENTS & REPORTS:

- A. Attorney's Report
Attorney Wargo presented his attorney report.
- B. Fire Chiefs Report
None
- C. Calendar of Events
Trustee LaRocca reminded everyone of the LaRocca Golf Outing Thursday, July 21st at The Bloomingdale Golf Club.
- D. Other Announcements & Reports
None

OLD BUSINESS:

- A. Update on Capital Reserve transfer - \$620,000.00

“Motion made by Trustee Baxa, seconded by Trustee LaRocca to ratify the Capital Reserve Transfer of \$620,000.00”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- B. Update on Pension transfer - \$600,000.00

“Motion made by Trustee Baxa, seconded by Trustee LaRocca to ratify the Pension Transfer of \$600,000.00”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- C. Other Old Business
None

NEW BUSINESS:

- A. Approval of 3 year contract with Metro Paramedics to provide 6 FFPMs for the amount of \$690,468.00 per year.

“Motion made by Trustee Baxa, seconded by Trustee LaRocca to approve a 3 year Contract with Metro Paramedics to provide 6 FFPMs for the amount of \$690,468.00 yr”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- B. Approval to send contract termination notice to Paramedic Services of Illinois

“Motion made by Trustee Baxa, seconded by Trustee LaRocca to approve sending the Contract termination notice to Paramedic Services of Illinois”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa - Yes
Trustee LaRocca – Yes
Motion carried*

- C Approval to increase life insurance of all full-time employees to \$100,000.00

“Motion made by Baxa, seconded by Trustee LaRocca to increase life insurance of All full-time employees to \$100,000.00”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- D. Approval to purchase 15 AED’s from Zoll in the amount of \$25,701.00

“Motion made by Baxa, seconded by Trustee LaRocca to approve purchase of 15 AED’s From Zoll not to exceed the amount of \$25,701.00

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- E. Approval of response IGA with the Illinois Tollway

“Motion made by Baxa, seconded by Trustee LaRocca to approve response OGA with the Illinois Tollway

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

F. Approval of newsletter IGA with the Village of Addison

“Motion made by Baxa, seconded by Trustee LaRocca to approve the newsletter IGA With the Village of Addison

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

G. Approval pension fiduciary policy renewal with Cook Castle Associates in the amount Of \$14,267.00

“Motion made by Baxa, seconded by Trustee LaRocca to approve the pension fiduciary Policy renewal with Cook Castle Associates not to exceed the amount of \$14,267.00

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

H. Approval to purchase 6 radiation detectors from Polimaster in the amount of \$9,597.60

“Motion made by Baxa, seconded by Trustee LaRocca to approve the purchase of 6 Radiation detectors from Polimaster not to exceed the amount of \$9,957.60”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

I. Discussion and possible approval of window replacement at Station 73

“Motion made by Baxa, seconded by Trustee LaRocca to approve the replace all windows At Station 73 and go out to bid, not to exceed \$67,402.00”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- J. Approval to replace the overhead door open lights at Station 72 from A Better Door & Lock in the amount of \$12,235.00

“Motion made by Baxa, seconded by Trustee LaRocca to approve to replace the Overhead door open lights at Station 72 from A Better Door & Lock not to exceed \$12,235.00”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- K. Approval to replace 5 garage door openers at Station 73 from A Better Door & Lock In the amount of \$13,640.00

“Motion made by Baxa, seconded by Trustee LaRocca to approve to replace 5 garage Door openers at Station 73 from A Better Door & Lock not to exceed \$13,640.00

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- L. Review and approval of the 2021 Annual Report

“Motion made by Baxa, seconded by Trustee LaRocca to approve the 2021 Annual Report”

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*

- M. Discussion on transitioning to Microsoft cloud based products

Chief Walker discussed and explained transitioning to Microsoft cloud based products.

- N. Discussion on transitioning to Microsoft cloud based products
None

EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

OTHER BUSINESS:

Actions from closed session, if needed.
None

ADJOURNMENT:

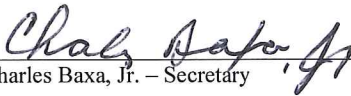
Meeting adjourned at 9:58 am – The next scheduled meeting is at 9:00 AM on July 6th, 2022 at 10 S. Addison Road, Addison, IL.

“Motion made by Baxa, seconded by Trustee LaRocca to adjourn meeting at 9:58am

*Roll Call Vote: Trustee Super – Absent
Trustee Baxa – Yes
Trustee LaRocca – Yes
Motion carried*



Michael J Super – President



Charles Baxa, Jr. – Secretary



Bernadette LaRocca – Treasurer

Respectfully Submitted,
Laurie Warfield, Recording Secretary